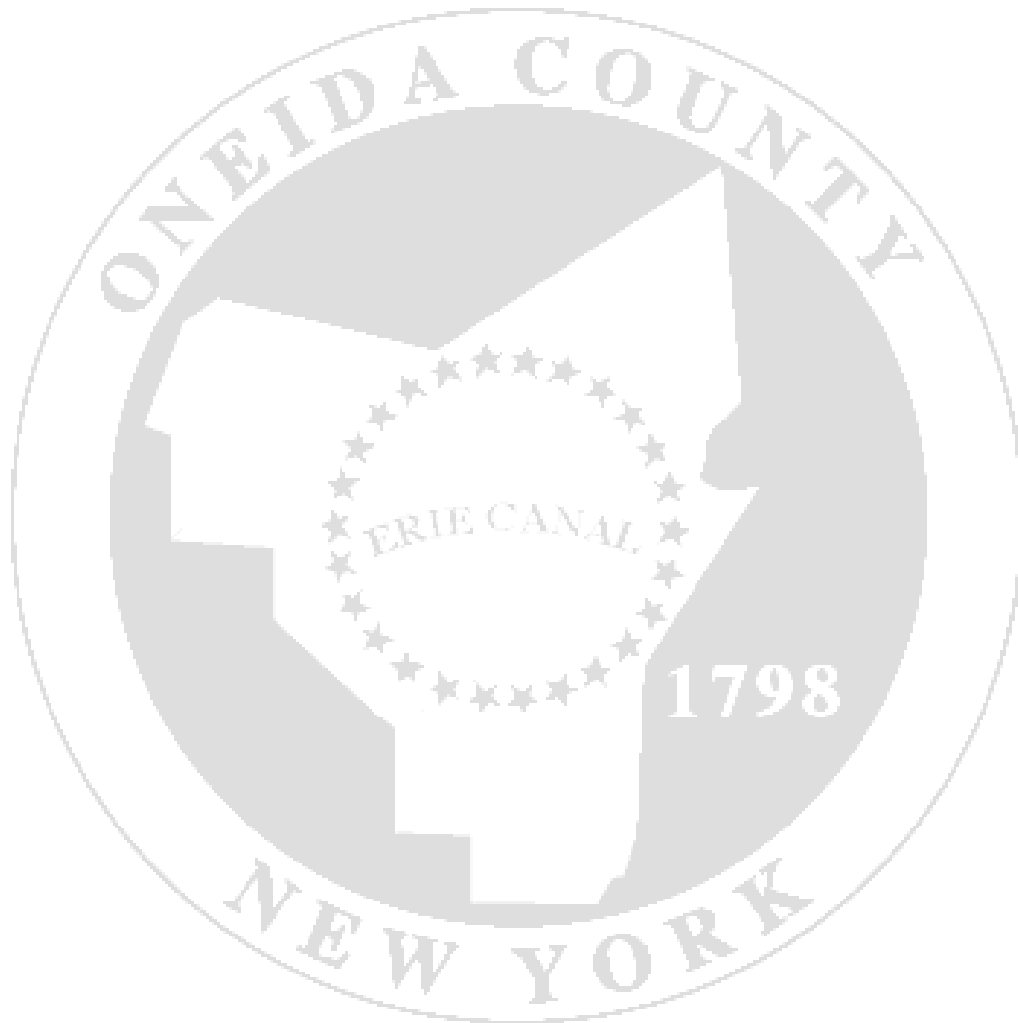


ONEIDA COUNTY SEWER DISTRICT

SEWER OVERFLOW RESPONSE PLAN



February 11, 2008

**Oneida County Department of Water Quality
& Water Pollution Control**

Steven P. Devan, P.E., Commissioner

51 Leland Avenue

Utica, NY 13502

Implemented On: February 11, 2008

Amended On: _____

Sanitary Sewer Overflow Response Plan Coordination:

Oneida County Department of Water Quality & Water Pollution Control
P.O. Box 442
51 Leland Avenue
Utica, NY 13503-0442

Contact Persons:

Steven P. Devan, P.E., Commissioner

John Waters, Sanitary Sewer Overflow Coordinator

Phone: (315) 798-5656

Fax: (315) 724-9812

Regulatory Agency Contacts:

Primary Notification:

NYSDEC, Region 6
Richard Coriale, P.E.
207 Genesee Street
Utica, NY 13501

Phone: (315) 793-2796

Fax: (315) 793-2748

Secondary Notification:

Oneida County Department of Health
Joseph Robertaccio, P.E.
185 Genesee Street
Utica, NY 13501

Phone: (315) 798-5064

Fax: (315) 798-6486

Email: jrobertaccio@ocgov.net

Oneida County Sewer District Member Municipalities:

Village of Clayville	Town of New Hartford	Town of Schuyler
Town of Deerfield	Village of New Hartford	City of Utica
Town of Frankfort	Village of New York Mills	Town of Whitestown
Village of Holland Patent	Village of Oriskany	Village of Whitesboro
Town of Marcy	Town of Paris	Village of Yorkville

TABLE OF CONTENTS

1.0	AUTHORITY	1-1
2.0	GENERAL.....	2-1
2.1	OBJECTIVES	2-1
2.2	ORGANIZATION OF PLAN.....	2-2
3.0	OVERFLOW RESPONSE PROCEDURE.....	3-1
3.1	RECEIPT OF INFORMATION REGARDING AN SSO.....	3-1
3.2	DISPATCH OF SEWER MAINTENANCE PERSONNEL TO SITE OF SEWER OVERFLOW	3-2
3.2.1	Dispatching Maintenance Personnel.....	3-2
3.2.2	Maintenance Personnel Instructions	3-3
3.2.3	Additional Resources	3-3
3.2.4	Preliminary Assessment of Damage to Private and Public Property	3-3
3.2.5	Field Supervision and Inspection.....	3-4
3.2.6	Coordination with Hazardous Material Response	3-4
3.2.7	Fish Kill Notification	3-5
3.3	OVERFLOW CORRECTION, CONTAINMENT, AND CLEAN-UP	3-5
3.3.1	Responsibilities of Sewer Maintenance Personnel upon Arrival	3-6
3.3.2	Initial Measures for Containment	3-7
3.3.3	Additional Measures under Potentially Prolonged Overflow Conditions	3-7
3.3.4	Cleanup	3-8
3.4	SSO NON-COMPLIANCE REPORT	3-8
3.5	CUSTOMER SATISFACTION	3-10
4.0	PUBLIC ADVISORY PROCEDURE	4-1
4.1	TEMPORARY SIGNAGE	4-1
4.2	OTHER PUBLIC NOTIFICATION.....	4-1

5.0	REGULATORY AGENCY NOTIFICATION PLAN	5-1
5.1	IMMEDIATE NOTIFICATION	5-2
5.2	SECONDARY NOTIFICATION.....	5-3
6.0	MAINTENANCE OF SORP	6-1

APPENDICES

APPENDIX A:	SANITARY SEWER OVERFLOW INFORMATION FORM AND REPORT OF NON-COMPLIANCE
APPENDIX B:	SEWER OVERFLOW NOTICE PLAN FLOW CHART
APPENDIX C:	SEWER OVERFLOW (SSO) RESPONSE TRACKING PROTOCOL
APPENDIX D:	LIST OF PUBLIC OFFICES TO REPORT OVERFLOW
APPENDIX E:	OVERFLOW DESCRIPTIONS AND REQUIRED NOTIFICATIONS
APPENDIX F:	LIST OF AVAILABLE SEWER MAINTENANCE EQUIPMENT

1.0 AUTHORITY

This Sewer Overflow Response Plan (SORP) is prepared pursuant to SPDES #NY0025780, to facilitate proper incident reporting procedures outlined in 6NYCRR Part 750-2 Operating in Accordance with a SPDES Permit, specifically 750-2.7 Incident Reporting.

Specifically, Schedule “A” – ITEM 6, Consent Order No. R6-20060823-67 between Oneida County and the New York State Department of Environmental Conservation (NYSDEC) requires that Oneida County “...*Submit to the Department for review and comment an Inter-Municipal Sewer Overflow Response Plan to address and minimize the impacts of sanitary sewer overflows into basements and out of manholes*” on or before November 7, 2007.

Further, Schedule “A” – ITEM 7 of the Consent Order requires that Oneida County “...*Implement the Inter-Municipal Sewer Overflow Response Plan*” within 30 days of receipt of NYSDEC review comments relative to this plan.

2.0 GENERAL

The Sewer Overflow Response Plan (SORP) is designed to ensure that every report of a Sanitary Sewer Overflow (SSO) is promptly responded to by the responsible sewer department personnel or their designee for confirmation. Quick response will minimize the effects of the overflow with respect to impacts on public health, welfare, safety, and water quality of surface waters. The SORP further includes provisions to ensure notification of and reporting to NYSDEC. For purposes of this SORP, “confirmed sewage spill” is also sometimes referred to as “sewer overflow,” “overflow,” or “SSO” And will be referred to herein as a SSO.

The Oneida County Part County Sewer District (the District) owns and maintains a wastewater treatment plant, interceptor sewers, and associated pump stations. The member municipalities own and maintain their individual sewer collection systems. The member municipalities are responsible for reporting overflow events from their facilities directly to the DEC and to the County Sanitary Sewer Overflow Coordinator (John Waters) with copies to Oneida County Department of Health (via fax or email to Joseph Robertaccio, P.E.). Overflows from “District” facilities will be reported to NYSDEC by the County Sanitary Sewer Overflow Coordinator.

The effective date of this plan is February 11, 2008.

2.1 OBJECTIVES

The primary objective of the SORP is to protect public health, welfare, safety, and the environment, satisfy regulatory agencies and waste discharge permit conditions which address procedures for managing sewer overflows, and minimize risk of enforcement actions against the District and the member municipalities.

Additional objectives of the SORP are as follows:

- Protect personnel responding to a SSO.
- Protect the collection system, wastewater treatment facilities, and all appurtenances.

2.2 ORGANIZATION OF PLAN

The key elements of the SORP are addressed individually as follows:

Section III – Overflow Response Procedure

Section IV – Public Advisory Procedure

Section V – Regulatory Agency Notification Procedure

Section VI – Maintenance of SORP

Section VII – Appendices

3.0 OVERFLOW RESPONSE PROCEDURES

The Overflow Response Procedure presents a strategy for the responsible sanitary sewer departments or their designee to be notified of the reported incident, confirm it as a SSO, and respond with materials, tools and/or equipment to remedy condition which may cause or contribute to an unpermitted discharge.

3.1 RECEIPT OF INFORMATION REGARDING AN SSO

An overflow may be detected and reported by anyone. The Owner of the affected sewer system is responsible to act based on verbal or written communications on possible sewage overflow from the wastewater system, and to provide prompt response to investigate and/or remedy a confirmed sewer overflow.

The following information should be recorded on the Sanitary Sewer Overflow Information Form (Appendix A), or similar form:

- Time and date notification was received.
- Specific location.
- Description of problem.
- Time possible overflow was noticed by the reporting person.
- Reporting person's name and phone number.
- Observations of the reporting person.
- Other relevant information that will enable the District or Member Municipality, to promptly locate, assess, and if required, contain and/or remedy the SSO.

The Sanitary Sewer System Owner will respond with personnel to investigate the reported SSO. Until verified, the report of a possible spill will not be referred to as a SSO.

If a SSO is verified, the Sanitary Sewer System Owner notifies the NYSDEC within 24 hours, and if the SSO results in an apparent fish kill, notify the NYSDEC contact person within two hours of observing the apparent fish kill.

The Sewer Department Superintendent is responsible for reviewing, updating, and signing the final Report of Non-Compliance (refer to Appendix A) and sending it to the NYSDEC with a copy to the Oneida County Sewer Overflow Coordinator. This report must be submitted within five days of the incident.

Oneida County Department of Health is to be copied (via fax or email) on all verified SSOs and Reports.

Sewage overflow response tracking protocol is summarized in Appendix C.

3.2 DISPATCH OF SEWER MAINTENANCE PERSONNEL TO SITE OF SEWER OVERFLOW

Failure of any element within the wastewater disposal system that threatens to cause or causes a SSO must trigger a prompt response to contain and remedy the problem. Personnel and equipment will be made available to respond to a SSO. Additional maintenance personnel will be made available in the event extra manpower is needed.

3.2.1 Dispatching Maintenance Personnel

- When the Sanitary Sewer System Owner receives notification of a potential SSO. The Owner dispatches maintenance personnel to verify the existence of a SSO. If a SSO is confirmed, additional resources will be dispatched as necessary.

3.2.2 Maintenance Personnel Instructions

- Assign and appropriate personnel, materials, supplies and equipment as needed.
- All dispatched personnel shall promptly proceed to the site of the overflow.
- In all cases, response personnel will report their findings, including possible damage to private and public property, to the Sewer Department Superintendent or designee upon making their investigation.

3.2.3 Additional Resources

The Sewer Department Superintendent or designee will receive and respond to requests for additional personnel, material, supplies, and equipment for maintenance personnel working at the site of a SSO.

3.2.4 Preliminary Assessment of Damage to Private and Public Property

The Sanitary Sewer System Owner's personnel will use discretion in their actions as reasonably as they can. They must be aware that they could face increased liability for any further damages inflicted to private property during such assistance. The personnel will not enter private property for purposes of assessing damage unless authorized by the Sewer Department Superintendent or their designee. Personnel may take appropriate photographs and/or video footage, if possible, of the SSO impacted area in order to document the nature and extent of impacts and retain them for filing.

3.2.5 Field Supervision and Inspection

- The Sewer Department Superintendent or their designee visits the site of the sewer overflow to ensure that provisions of this Overflow Response Plan and other directives are met.
- The Sewer Department Superintendent or their designee is responsible for verbally notifying NYSDEC within the specified time and submitting the Report of Non-Compliance to NYSDEC and to the Oneida County Sewer Overflow Coordinator. Copies of all verified SSOs and Reports are to be copied via fax or email to the Oneida County Department of Health.

3.2.6 Coordination with Hazardous Material Response

- Upon arrival at the scene of a sewer overflow, should a suspicious substance (e.g., oil sheen, foamy residue) be found on the ground surface, or should a suspicious odor (e.g., gasoline) not common to the sewer system be detected, the sewer maintenance crew will immediately contact the Sewer Department Superintendent or their designee for guidance before taking further action.
- Should the Sewer Department Superintendent or their designee determine the need to alert the hazardous material response team, the maintenance personnel awaits the contracted hazardous waste team response.
- Contact the NYSDEC 24-hour Spill Hotline at (800) 457-7362.

- Upon arrival of the hazardous material response team, the sewer maintenance personnel will take direction from the person with the lead authority of that team. Only when that authority determines it is safe and appropriate for the sewer maintenance personnel to proceed under the SORP with the containment, clean-up activities and correction.

3.2.7 Fish Kill Notification

If the overflow results in an apparent fish kill, notify the NYSDEC contact person within two hours of observing the apparent fish kill.

3.3 OVERFLOW CORRECTION, CONTAINMENT, AND CLEAN-UP

This section describes specific actions to be performed by the sewer maintenance personnel during a SSO.

The objectives of these actions are:

- To protect public health, safety, welfare, and environment and property from sewage overflows and restore the impacted area.
- To establish perimeters and control zones with appropriate traffic cones and barricades, vehicles or use of natural topography (e.g., hills, berms).
- To promptly notify the regulatory agency with preliminary overflow information and potential impacts.
- To contain the sewer overflow to the maximum extent possible including preventing the discharge of sewage into surface waters.

- To minimize the Sanitary Sewer System Owner's exposure to any regulatory agency penalties and fines.

Under most circumstances, the Sanitary Sewer System Owner can handle response actions with its own maintenance forces. They have the skills and experience to respond promptly and in the most appropriate manner. An important issue with respect to an emergency response is to ensure that the temporary actions necessary to remedy the situation does not result in a problem elsewhere in the system.

Circumstances may arise when the Sanitary Sewer System Owner could benefit from the support of private-sector construction assistance. This may be true in the case of large diameter pipes buried to depths requiring sheet piling and dewatering, if excavation be required. The Sanitary Sewer System Owner may also choose to use private contractors for open excavation operations that might exceed one day to complete.

3.3.1 Responsibilities of Sewer Maintenance Personnel upon Arrival

It is the responsibility of the first personnel who arrive at the site of a SSO to protect the health, safety, and welfare of the public by mitigating the impact of the SSO. Should the SSO not be the responsibility of the Sanitary Sewer System Owner but there is imminent danger to public health, public or private property, or to the quality of waters of the state, then the Sewer Department Superintendent or their designee may take prudent emergency action until the responsible party assumes responsibility and provides actions.

Upon arrival at a SSO, the sewer maintenance personnel will perform the following:

- Determine the cause of the SSO, e.g. sewer line blockage, pump station mechanical or electrical failure, sewer line break, etc...

- Identify and request assistance or additional resources to correct the SSO or to assist in determination of its cause.
- Take prompt steps to contain the SSO, e.g. relieves pipeline blockage, manually operates pump station controls, repairs pipe, etc. Extraordinary steps may be considered where overflows from private property threaten public health and safety (e.g., an overflow running off of private property into the public right-of-way).

3.3.2 Initial Measures for Containment

Initiate measures to contain and recover, where possible, the overflowing sewage.

- Determine the immediate destination of the overflow, e.g. storm drain, street curb gutter, body of water, stream bed, etc...
- Identify and request the necessary materials and equipment to contain or isolate the overflow, if not readily available.
- Take prompt steps to contain the overflow, e.g., block or bag storm drains, recover through vacuum truck, divert into downstream manhole, etc...

3.3.3 Additional Measures under Potentially Prolonged Overflow Conditions

In the event of a prolonged sewer line blockage or a sewer line collapse, set up a portable by-pass pumping operation around the obstruction, if possible.

- Take appropriate measures to determine the proper size and number of pumps required to effectively handle the sewage flow.

- Implement continuous or periodic monitoring of the by-pass pumping operation as required.
- Address regulatory agency issues in conjunction with emergency repairs.

3.3.4 Cleanup

Clean sewer overflow sites after an SSO.

- Whenever possible digital photos should be taken of the area before and after cleanup.
- Where practical, flush the area of any sewage or wash-down water. Solids and debris are to be flushed, swept, raked, picked-up, and transported for proper disposal.
- Secure the overflow area to prevent contact by members of the public until the site has been cleaned.
- Where appropriate, disinfect and deodorize the overflow site.
- Where the SSO has resulted in ponding, pump the pond area. Pumped water should be directed to a downstream sanitary sewer manhole or pumped to an appropriate container for transport to the Oneida County Wastewater Treatment plant. Dispose of the residue solids/debris in accordance with Oneida-Herkimer Solid Waste Authority guidelines.

3.4 SSO NON-COMPLIANCE REPORT

The Non-Compliance Report in Appendix A contains information which is required to be reported to NYSDEC.

The Sewer Department Superintendent or their designee completes a Non-Compliance Report. Information regarding the SSO will include the following:

- Determination if the SSO had reached surface waters, i.e., all overflows where sewage was observed running to surface waters, or there was obvious indication (e.g. sewage residue) that sewage flowed to surface waters.
- Personnel responding to a sanitary sewer overflow are advised to use caution while conducting their work and to follow their established Municipal Health and Safety protocols, including those related to confined space entry.
- Determination that the SSO had not reached surface waters by describing conditions at the SSO, which support this determination.
- Estimation of the start time of the SSO by one of the following methods:
 - Date and time information received and/or reported to have begun and later substantiated by municipal sewer maintenance personnel.
 - Visual observation.
- Estimate of the stop time of the SSO by one of the following methods:
 - When the blockage is cleared or flow is controlled or contained.
 - The arrival time of the sewer maintenance personnel, if the overflow stopped between the time it was reported and the time of arrival.
- Visual observations

An estimation of the rate of sewer overflow in gallons per minute (GPM) by one of the following criteria:

- Direct observations of the overflow.
 - Measurement of actual overflow rate from the sewer main.
-
- Estimation of the volume of the sewer overflow.
 - Assessment of possible damage to the exterior areas of public/private property. The Sanitary Sewer System Owner's sewer personnel shall not enter private property for purposes of estimating damage to structures, floor and wall coverings, and other personal property without authorization from the Sewer Department Superintendent or their designee.

3.5 CUSTOMER SATISFACTION

The Sewer Department Superintendent or their designee follows up in person or by telephone with the entity who was reporting the overflow. The cause of the overflow and its resolution will be disclosed.

4.0 PUBLIC ADVISORY PROCEDURE

This section describes the actions the Sanitary Sewer System Owner will take, in cooperation with the NYSDEC, to limit public access to areas potentially impacted by non-permitted discharges of pollutants to surface water bodies from the wastewater collection system.

4.1 TEMPORARY SIGNAGE

The Sanitary Sewer System Owner has primary responsibility for determining when to post notices of polluted surface water bodies or ground surfaces that result from uncontrolled wastewater discharges from its facilities. The postings do not necessarily prohibit use of recreational areas, unless posted otherwise, but provide a warning of potential public health risks due to sewage contamination.

The Sewer Department Superintendent or their designee, in coordination with the County Sewer Overflow Coordinator, will determine if posting of a confirmed overflow is necessary.

4.2 OTHER PUBLIC NOTIFICATION

Should the posting of surface water bodies or ground surfaces subjected to a sewer overflow be deemed necessary by the Sewer Department Superintendent or their designee, the Sewer Department Superintendent or their designee would also determine the need for further public notification.

5.0 REGULATORY AGENCY NOTIFICATION PLAN

The Regulatory Agency Notification Plan establishes procedures, which the District and member communities follow to provide formal notice to the NYSDEC as necessary in the event of a SSO.

Agency notifications will be performed in parallel with other internal notifications. Internal notification and mobilization of sewer personnel are established in Section 3.0 – Overflow Response Procedure.

Using data supplied during the verification process and updates from the maintenance personnel, the Sewer Department Superintendent or their designee prepares initial and final Report of Non-Compliance. Initial report will be provided orally to the NYSDEC within 24 hours from the time the municipality became aware of the SSO. If the overflow results in a fish kill, notify the NYSDEC contact person within two hours of observing the potential fish kill.

The Oneida County Department of Health is to be copied via fax or email on all verified SSOs and Reports.

The Sewer Department Superintendent or their designee prepares and provides a final report (Report of Non-Compliance) to the NYSDEC within five days after the Sanitary Sewer System Owner becomes aware of the SSO. Submit the report by fax and mail with a copy to the Oneida County Department of Water Quality & Water Pollution Control. The Sewer Department Superintendent or their designee is responsible for meeting the notification requirement. The Sewer Department Superintendent or their designee signs these notifications. The NYSDEC contact person may waive the written report requirement on a case-by-case basis if the oral report was received within the required time frame. Regardless of other notifications, a Report of Noncompliance form is required to be submitted with the monthly Discharge Monitoring Report. The Oneida County Department of Water Quality & Water Pollution Control is

responsible for submitting the Report of Noncompliance form with the monthly Discharge Monitoring Report.

5.1 IMMEDIATE NOTIFICATION

If the overflow results in an apparent fish kill, notify the NYSDEC contact person within two hours of observing the apparent fish kill. All other overflow events shall be reported within 24 hours of becoming aware of the discharge. In the event you are unable to speak with Mr. Coriale or any staff at the NYSDEC, Region 6 office, fax the information to (315) 793-2748. You may also leave Mr. Coriale a voicemail message at (315) 793-2796.

Reporting a discharge to a surface water after normal business hours, weekends, or holidays.

To report an overflow to a surface water after normal business hours, weekend, or holiday call the **NYSDEC Law Enforcement Dispatch Operator at 1-877-457-5680**. It is important that when the Dispatch Operator answers the phone you state that “I am calling pursuant to an agreement with the DEC to report a sewage overflow in Oneida County. I will stand by until you are ready to take my report.” Once the operator is ready, provide the details of the overflow such as, but not limited to, the location of the overflow, time it started and whether it was still occurring, amount discharged if known, body of water affected, fish killed or other environmental or health impacts.

Submit the initial and any updated Sewer Overflow Report to:

NYSDEC, Region 6
Richard Coriale, P.E.
207 Genesee Street
Utica, NY 13501

Phone: (315) 793-2796
Fax: (315) 793-2748

With a copy to

Oneida County Department of Water Quality & Water Pollution Control
Mr. John Waters, Sewer Overflow Coordinator
51 Leland Avenue
Utica, NY 13502

Phone: (315) 798-5656
Fax: (315) 724-9812

5.2 SECONDARY NOTIFICATION

The municipal Sewer Department Superintendent may contact other agencies, as necessary, as well as other interested and possibly impacted parties.

The Oneida County Health Department has requested that they be notified of any overflow event. Notification should be made by e-mail or fax to the individuals listed below:

Oneida County Health Department
185 Genesee Street
Utica, NY 13501

Phone: (315) 798-5064
Fax: (315) 798-6486

Mr. Daniel Gilmore, PhD
Director of Environmental Health
dgilmore@ocgov.net

Mr. Joseph Robertaccio, P.E.
Senior Public Health Engineer
jrobertaccio@ocgov.net

6.0 MAINTENANCE OF SORP

The SORP will be reviewed and modified as needed but no less than on an annual basis.

Possible amendments can include:

- Change in procedures.
- Change in contact personnel.
- Changes due to regulatory requirements.

APPENDIX A

**SANITARY SEWER OVERFLOW INFORMATION FORM
AND
REPORT OF NON-COMPLIANCE**

SANITARY SEWER OVERFLOW INFORMATION FORM

Date: _____ **Municipality:** _____

Time: _____ **Received By:** _____

Location of Overflow: _____

Description:

Time Overflow Notified by Caller: _____

Caller's Name/Phone Number: _____

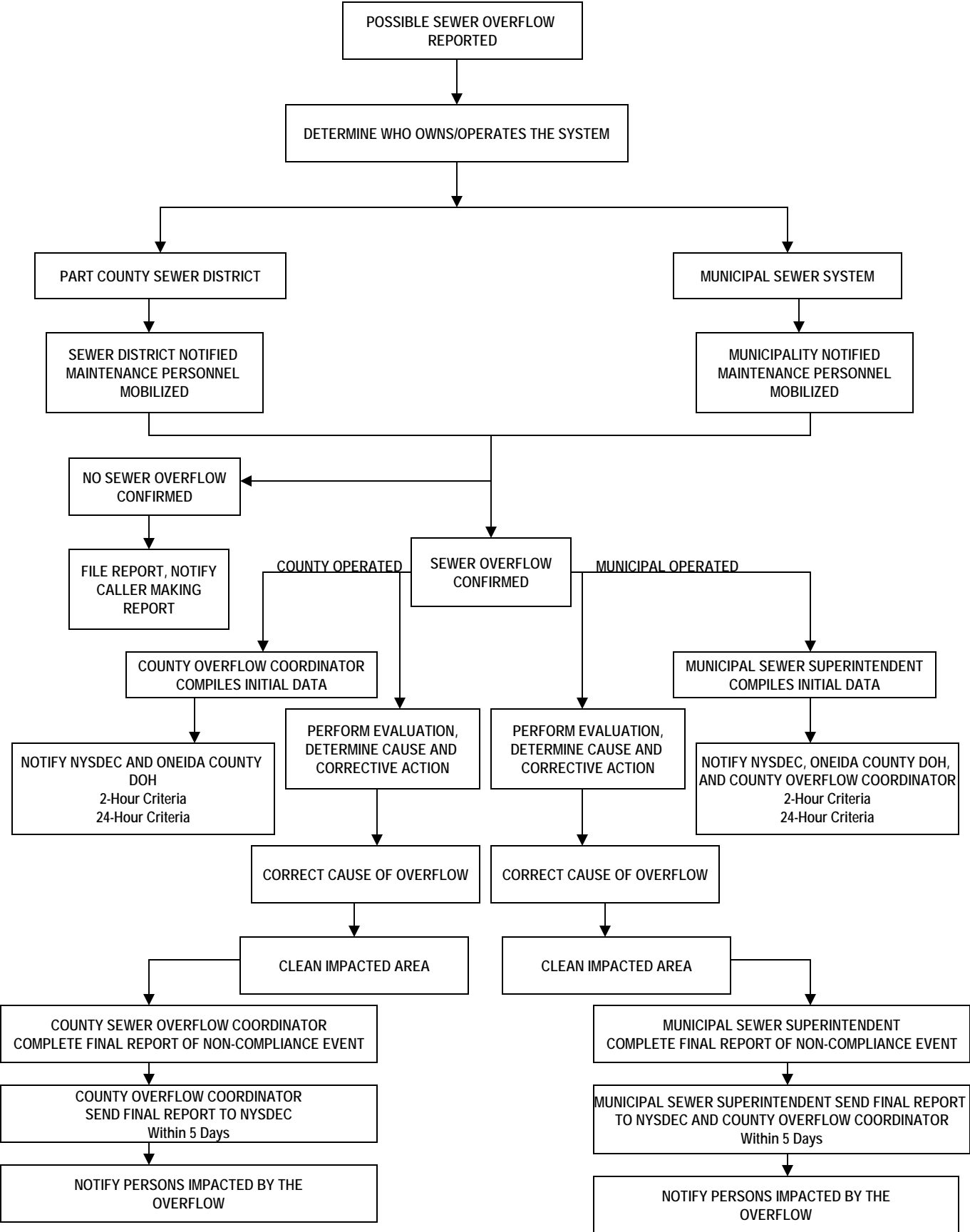
Caller's Observations:

Other Information:

APPENDIX B

SEWER OVERFLOW NOTICE PLAN FLOW CHART

SEWER OVERFLOW NOTICE PLAN FLOW CHART



APPENDIX C

SEWER OVERFLOW (SSO) RESPONSE TRACKING PROTOCOL

ONEIDA COUNTY PART COUNTY SEWER DISTRICT

Step	Event
1.	Report of possible SSO received by a telephone operator.
2.	Telephone Operator enters received information into Sewer Overflow Report.
3.	Telephone Operator contacts Water and Sewer Department, which then deploys maintenance personnel to confirm reported SSO.
4.	Maintenance personnel reports back to the Water and Sewer Department Superintendent reporting significance of the overflow.
5.	<p>The Water and Sewer Department Superintendent completes initial Overflow Report. If the overflow results in a fish kill, notify the NYSDEC contact person within two hours of becoming aware of the discharge. For all other overflow events, notify the NYSDEC contact person within twenty-four hours of becoming aware of the discharge.</p> <p>Notify Oneida County Overflow Coordinator.</p> <p>The Oneida County Health Department should also be notified.</p>
6.	Within 5 days the municipal Water and Sewer Department Superintendent prepares final Overflow Report. Report is mailed to NYSDEC, with a copy to the Commissioner Oneida County Department of Water Pollution Control.
7.	Data from Overflow Report are entered into a permanent record on file at the municipal Water and Sewer Department.
8.	The Commissioner Oneida County Department of Water Pollution Control attaches the Report of Noncompliance to Discharge Monitoring Report.

APPENDIX D

LIST OF PUBLIC OFFICES TO REPORT OVERFLOW

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW -
VILLAGE OF CLAYVILLE SANITARY SEWER SYSTEM**

Contact Name	Telephone
Village of Clayville	315-839-6222
Village of Clayville Highway Department	315-839-6222
Harold Brown*	315-839-6222
Clayville Fire Department (Non-Emergency)	315-724-6116
Police Department (Non-Emergency)	N/A
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW - TOWN
OF DEERFIELD SANITARY SEWER SYSTEM**

Contact Name	Telephone
Town of Deerfield	315-724-0413
Town of Deerfield Highway Department	315-826-7014
Sam Arcuri, Jr.*	315-826-7014
Deerfield Fire Department (Non-Emergency)	315-732-2693
Police Department (Non-Emergency)	N/A
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW - TOWN
OF FRANKFORT SANITARY SEWER SYSTEM**

Contact Name	Telephone
Town of Frankfort	315-894-8737
Town of Frankfort Highway Department	315-894-4932
Jim Alsante, Highway Superintendent*	315-794-6555
Frankfort Fire Department (Non-Emergency)	315-733-1937
Police Department (Non-Emergency)	315-894-3594
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW -
VILLAGE OF HOLLAND PATENT SANITARY SEWER SYSTEM**

Contact Name	Telephone
Village of Holland Patent	315-865-4853
Ben West, Wastewater Superintendent*	315-335-4942
Holland Patent Fire Department (Non-Emergency)	315-865-8200
Police Department (Non-Emergency)	N/A
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

LIST OF PUBLIC OFFICES TO REPORT OVERFLOW - TOWN OF MARCY SANITARY SEWER SYSTEM

Contact Name	Telephone
Town of Marcy	315-724-1565
Town of Marcy Department of Public Works	315-736-0205
Timothy Russell, Public Works Administrator*	315-736-0205
Maynard Fire Department-Station 1 (Non-Emergency)	315-732-8181
Maynard Fire Department-Station 2 (Non-Emergency)	315-735-2603
Stittville Fire Department	315-865-4531
State Police (Non-Emergency)	315-736-0122
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW - TOWN
OF NEW HARTFORD SANITARY SEWER SYSTEM**

Contact Name	Telephone
Town of New Hartford	315-733-7500
Town of New Hartford Highway Department	315-724-4300
Highway Superintendent (8 a.m. - 3 p.m., M-F)	315-724-4300
Chris Moran, Foreman*	315-404-4737
New Hartford 24/7 Dispatch (Non-Emergency)	315-733-6666
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW - VILLAGE
OF NEW HARTFORD SANITARY SEWER SYSTEM**

Contact Name	Telephone
Village of New Hartford	315-732-1147
Village of New Hartford Department of Public Works	315-724-0379
Don Bathke, Public Works Superintendent*	315-724-0379
New Hartford Fire Department (Non-Emergency)	315-732-4775
New Hartford Police Department (Non-Emergency)	315-733-6666
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW - VILLAGE
OF NEW YORK MILLS SANITARY SEWER SYSTEM**

Contact Name	Telephone
Village of New York Mills	315-736-9212
Village of New York Mills Highway Department	315-736-3204
Joe Cotrupe, Highway Superintendent*	315-736-3204
New York Mills Fire Department (Non-Emergency)	315-736-1453
New York Mills Police Department (Non-Emergency)	315-736-6623
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW -
VILLAGE OF ORISKANY SANITARY SEWER SYSTEM**

Contact Name	Telephone
Village of Oriskany	315-736-3512
Village of Oriskany Highway Department	315-736-9075
Mick O' Connor, Highway Superintendent*	315-736-9075
Oriskany Fire Department (Non-Emergency)	315-736-3221
Oriskany Police Department (Non-Emergency)	315-736-2049
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

LIST OF PUBLIC OFFICES TO REPORT OVERFLOW - TOWN OF PARIS SANITARY SEWER SYSTEM

Contact Name	Telephone
Town of Paris	315-839-5678
Town of Paris Water & Sewer Department	315-839-5722
Joseph Inglis, Water & Sewer Superintendent*	315-839-5722
Fire Department (Non-Emergency)	N/A
Police Department (Non-Emergency)	N/A
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

LIST OF PUBLIC OFFICES TO REPORT OVERFLOW - TOWN OF SCHUYLER SANITARY SEWER SYSTEM

Contact Name	Telephone
Town of Schuyler	315-733-7458
Town of Schuyler Highway Department	315-733-7617
Don Sroka*	315-733-7617
Fire Department (Non-Emergency)	315-732-3248
Police Department (Non-Emergency)	N/A
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW - CITY
OF UTICA SANITARY SEWER SYSTEM**

Contact Name	Telephone
City of Utica	315-792-0152
City of Utica Department of Public Works	315-738-1341
Richard Conte, Commissioner*	315-738-1341
Utica Fire Department (Non-Emergency)	315-731-2000
Utica Police Department (Non-Emergency)	315-735-3301
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW - TOWN
OF WHITESTOWN SANITARY SEWER SYSTEM**

Contact Name	Telephone
Town of Whitestown	315-736-4224
Town of Whitestown Highway Department	315-736-4531
Sal Granato, Highway Superintendent*	315-736-4531
Sewer Department Emergency Number	315-768-8533
Oriskany Fire Department (Non-Emergency)	315-736-3221
New York Mills Fire Department (Non-Emergency)	315-736-1453
Whitesboro Fire Department (Non-Emergency)	315-736-1238
Yorkville Fire Department (Non-Emergency)	315-736-1523
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW -
VILLAGE OF WHITESBORO SANITARY SEWER SYSTEM**

Contact Name	Telephone
Village of Whitesboro	315-736-1613
Village of Whitesboro Department of Public Works	315-736-7003
Chuck Tritten, Public Works Superintendent*	315-736-7003
Whitesboro Fire Department (Non-Emergency)	315-736-1238
Whitesboro Police Department (Non-Emergency)	315-736-1944
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW -
VILLAGE OF YORKVILLE SANITARY SEWER SYSTEM**

Contact Name	Telephone
Village of Yorkville	315-736-9391
Village of Yorkville Highway Department	315-724-1523
Larry Felitto, Public Works Superintendent*	315-723-7016
Yorkville Fire Department (Non-Emergency)	315-736-1523
Yorkville Police Department (Non-Emergency)	315-736-8331
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Oneida County DOH, Joseph Robertaccio, P.E.	F: 315-798-6486

Fire and Police Emergency Number: 911

* For the purpose of this document, this individual is referred to as the Sewer Department Superintendent or the designee.

**LIST OF PUBLIC OFFICES TO REPORT OVERFLOW -
ONEIDA COUNTY SANITARY SEWER SYSTEM**

Contact Name	Telephone
Oneida County	
Oneida County Department of Water Quality & Water Pollution Control - John Waters, County Sewer Overflow Coordinator	T: 315-798-5656 F: 315-724-9812
Fire Departments (Non-Emergency)	See Municipality
Police Departments (Non-Emergency)	See Municipality
NYSDEC - Richard Coriale, P.E.	T: 315-793-2796 F: 315-793-2748
Oneida County DOH, Joseph Robertaccio, P.E.	T: 315-798-6486

Fire and Police Emergency Number: 911

APPENDIX E

OVERFLOW DESCRIPTIONS AND REQUIRED NOTIFICATION

OVERFLOW DESCRIPTIONS AND REQUIRED NOTIFICATION

Overflows requiring 2-Hour Verbal Notification

- Results in a fish kill (NYSDEC)

Overflows Requiring 24-Hour Notification

- Gravity sewer manhole
- Pump station
- Sewer siphon
- Treatment plant bypass
- Sewer lateral back-up

Written Reports

- Submit within five (5) days of the overflow incident.

NYSDEC Notifications (Primary)

Contact Person:
NYSDEC, Region 6
Richard Coriale, P.E.
207 Genesee Street
Utica, NY 13501

Phone: (315) 793-2796
Fax: (315) 793-2748

Oneida County Health Department Notifications

185 Genesee Street
Utica, NY 13501

Contact Persons:
Daniel Gilmore, PhD
Director of Environmental Health
dgilmore@ocgov.net

Joseph Robertaccio, P.E.
Senior Public Health Engineer
jrobertaccio@ocgov.net

Phone: (315) 798-5064
Fax: (315) 798-6486

Overflows to Surface Water (after normal business hours)

NYSDEC Law Enforcement

Phone: (877) 457-5680

Send Copy To:

Oneida County Department of Water Quality & Water Pollution Control
Attn: John Waters, Sewer Overflow Coordinator
51 Leland Avenue
Utica, NY 13502

Phone: (315) 798-5656
Fax: (315) 724-9812

APPENDIX F

LIST OF AVAILABLE SEWER MAINTENANCE EQUIPMENT

